



August 3, 2015 Board of Directors Meeting Agenda

1. Open Meeting

- 1.1 Call to Order (President Wolf)
- 1.2 Pledge to the Flag

2. Approval of Minutes

Approval of the July 20, 2015 Regular Board Meeting Minutes and the July 20, 2015 Committee of the Whole Meeting Minutes.

3. Student/Staff Recognition and Board Reports

4. Financial Reports

4.1 Payment of Bills - General Fund

Procurement Card \$ 10,740.97

Checks/ACH/Wires \$1,087,589.97

Capital Projects \$ 113,922.49

Cafeteria Fund \$ -

Student Activities \$

Total \$ 1,212,253.43

Motion to approve payment of bills as presented.

5. Reading of Correspondence

6. Recognition of Visitors

7. Public Comment Period

8. Structured Public Comment Period

9. Old Business

10. New Business

11. Personnel Items - Action Items

11.1 Resignation - Nicole Donato

Mrs. Nicole Donato has submitted her resignation as Supervisor of Curriculum and Instruction, effective August 7, 2015.

The administration recommends that the Board of School Directors approve Mrs. Donato's resignation as Supervisor of Curriculum and Instruction, effective August 7, 2015.

11.2 Resignation - Kay Gillet

Mrs. Kay Gillet has submitted her resignation as a High School Learning Support Teacher, effective immediately.

The administration recommends that the Board of School Directors approve Mrs. Gillet's resignation as a High School Learning Support Teacher, effective immediately.

11.3 Resignation - Daniel Tigyer

Mr. Daniel Tigyer has submitted his resignation as Assistant Junior High Football Coach, effective immediately.

The administration recommends that the Board of School Directors approve Mr. Tigyer's resignation as Assistant Junior High Football Coach, effective immediately.

11.4 Resignation - Stefanie Wenger

Ms. Stefanie Wenger has submitted her resignation as an instructional aide at Oak Flat Elementary School, effective immediately.

The administration recommends that the Board of School Directors approve Ms. Wenger's resignation as an instructional aide at Oak Flat Elementary School, effective immediately.

11.5 Request for Medical Leave of Absence

Mrs. Wendy Wolpert, first grade teacher at Newville Elementary School, is requesting a medical leave of absence from September 10, 2015 through October 23, 2015. Medical leaves are governed according to Sections 1166-1171 of the Pennsylvania School Code of 1949, as amended.

The administration recommends that the Board of School Directors approve Mrs. Wolpert's request for a medical leave of absence as presented.

11.6 Cecilia Sosnoskie - High School Learning Support Teacher

Education:

Susquehanna University - History Education (Bachelor's Degree)

Bloomsburg University - Special Education (Master's Degree)

Experience:

Northwestern Academy - Social Studies Teacher

The administration recommends that the Board of School Directors appoint Ms. Cecilia Sosnoskie to serve as a Learning Support teacher at the High School, replacing Mrs. Kay Gillet who has resigned. Ms. Sosnoskie's compensation for this position should be established at Master's Degree, Step 1, at \$51,872.00, plus a \$400.00 special education stipend, based on the current contract between the Big Spring Education Association and the Big Spring School District.

Personnel Items - Action Items

11.7 Dana Sheaffer - Fourth Grade Teacher

Education:

Shippensburg University - Elementary Education/Reading (Bachelor's Degree)

Experience:

Big Spring School District - Long-Term Substitute Teacher - Grades 2,3,4

The administration recommends that the Board of School Directors appoint Ms. Dana Sheaffer to serve as a fourth grade teacher at Newville Elementary School, replacing Mrs. Vicki Brickner who has transferred for the 2015-2016 school year. Ms. Sheaffer's compensation for this position should be established at Bachelor's Degree, Step 1, year 2, at \$46,852.00, based on the current contract between the Big Spring Education Association and the Big Spring School District.

11.8 Catherine Houser - Long-Term Substitute

Education:

McDaniel College - Elementary Education/Psychology (Bachelor's Degree)

Experience:

Cranberry Station Elementary School, Maryland - Student Teacher

East Shore YMCA- Summer Camp Leader/Counselor

The administration recommends that the Board of School Directors appoint Ms. Catherine Houser to serve as a Third Grade Teacher at Newville Elementary School, replacing Ms. Suzanne Brazeau. Ms. Houser's compensation for this position should be established at Bachelor's Degree, Step 1, at \$46,852.00, based on the current contract between the Big Spring Education Association and the Big Spring School District.

11.9 High School Special Education Department Chair Recommendation

The individual whose name is listed below is recommended to serve as a High School Special Education Department Chair for the 2015-2016 school year.

Ashley Gleeson

The administration recommends that the Board of School Directors approve the appointment listed to serve as a High School Special Education Department Chair for the 2015-2016 school year.

11.10 Recommendation for Oak Flat Secretary

The administration would like to recommend Ms. Julie Wallace as a 190 day Secretary at Oak Flat Elementary School. Ms. Wallace will work, 5.75 hours per day, five days a week with an hourly wage of \$15.76, replacing Tanya White who has transferred to the Middle School.

The administration recommends the Board of School Directors approve Ms. Julie Wallace as a 190 day Secretary at Oak Flat Elementary School. This hire is subject to the Probationary Period as spelled out in the Classified Compensation Plan.

Personnel Items - Action Items

11.11 Coaching Appointment

Mr. Jay Hockenbroch, Athletic Director would like to recommend the individual listed as a coach for the 2015-2016 school year.

Matt Kump - Assistant Girls Soccer Coach

The administration recommends that the Board of School Directors approve the appointment of the above listed coach as presented.

11.12 Recommendation for Chartwells Employees

Mrs. Michelle Morgan, Director of Dining Services has submitted a list of Chartwells employees for the 2015-2016 school year, which is included with the agenda.

The administration recommends that the Board of School Directors acknowledge receipt of the 2015-2016 Chartwells employees prepared by Mrs. Michelle Morgan, Director of Dining Services.

12. Business Items - Action Items

12.1 Credit Pay

The professional employees whose names are listed below have successfully completed graduate work and are entitled to the specified amount in accordance with the negotiated contract.

Megan Anderson	\$1,350.00
Christa Daugherty	\$2,124.00
Jennifer Ferrante	\$1,350.00
Amanda Frankford	\$1,350.00
Millie Gilbert	\$1,350.00
Jennifer Keller	\$1,350.00
Luke Nerone	\$1,350.00
Courtney Wisner	<u>\$2,700.00</u>
Total	\$12,924.00

The administration recommends that the Board of School Directors authorize reimbursement for graduate credits as outlined above and as provided in the current contract between the Big Spring Education Association, and the Big Spring School District.

12.2 Recommendation for Planned Course Approval

Listed below is a planned course for board approval.

Secondary Social Studies Curriculum

The administration recommends the Board of School Directors approve the proposed planned course as presented.

Business Items - Action Items

12.3 Discussion and Update of PennDOT Intermodal Grant

The administration met with PennDOT District and staff to discuss the concept and process of implementing the grant. The first part of the grant was to look at pedestrian safety items and look at the cost of a tunnel. As a result of the meeting, PennDOT reviewed how we were to bid the project. They also added some significant requirements to any tunnel; but, suggested that a speed table at the intersection might be an acceptable alternative. Jeff Bergsten, of engineering firm Michael Baker International, provided a revised scope to develop the options at the HS intersection for the board's consideration.

12.4 Approve Fire Alarm Test and Inspect Agreement

The District is required to test each component of the fire alarm system annually. Attached is a service agreement proposal from Honeywell to cover this inspection as part of a 5-year agreement at an annual cost of \$16,636.00. This is more cost effective than a time and materials annual inspection and protects the District against cost increases.

The administration recommends the Board of School Directors approve the five year service agreement with Honeywell Building Solutions to cover the cost of Fire Alarm Test and Inspection Services at an annual cost of \$16,636 and authorize the administration to sign the appropriate documents.

12.5 Facilities Utilization Request

The Big Spring Hurricane Softball Organization is requesting permission to utilize softball fields at Oak Flat and Mt. Rock Elementary Schools on Sunday's from August 30 through November 1, 2015. Because the games will be held on Sunday's throughout the months listed, Board action is necessary.

The administration recommends that the Board of School Directors approve the Big Spring Hurricane Organization's request to utilize the softball fields as presented.

12.6 Facilities Utilization Request

The Big Spring High School Student Council is requesting permission to utilize the High School Commons and Large Group Room for a Student Council Kick Off Meeting on Sunday, August 9th from 3:30 - 6:30 p.m. Because the meeting is held on a Sunday, Board action is necessary.

The administration recommends that the Board of School Directors approve the Big Spring High School Student Council request as presented.

12.7 Approve Construction Payment Application

Project Remaining	Contractor	This Payment	Balance
Oak Flat PC (CO3)	Honeywell	None	\$ 85,208.00
Oak Flat Paving	New Enterprise		

CenterPoint Engineering reviewed and forwarded the initial payment application from New Enterprise Stone & Line, Inc. (formerly Valley Quarries). This amount (\$289,905.66) does not include a 10% retainage pending approval of recent sealing and other change orders.

The administration recommends the Board of School Directors approve the payment of \$289,905.66 to New Enterprise Stone & Lime Co., Inc. from the capital project fund.

13. New Business - Information Item

13.1 Proposed Adoption of Planned Courses

Listed below are completed planned courses for board approval. All completed planned courses and materials are available in the Curriculum Center for review by the Board of School Directors prior to the August 17, 2015, Board of School Directors meeting.

**Business Incubator
Geometry II**

14. Future Board Agenda Items

15. Board Reports

15.1 District Improvement Committee - Mr. Norris/Mr. McCrea

15.2 Athletic Committee - Mr. Swanson

15.3 Vocational-Technical School - Mr. Wolf/Mr. Piper

15.4 Buildings and Property Committee - Mr. Barrick

15.5 Finance Committee - Mr. Gutshall, Mr. Piper, Mr. Swanson and Mr. Blasco

15.6 South Central Trust

15.7 Capital Area Intermediate Unit

15.8 Tax Collection Committee

15.9 Superintendent's Report

16. Meeting Closing

16.1 Business from the Floor

16.2 Public Comment Regarding Future Board Agenda Items

16.3 Adjournment

Meeting adjourned at _____ PM, **August 3, 2015.**

Next scheduled meeting is: **August 17, 2015**